

# Administrative Law Section

*of the Washington State Bar Association*



## Minutes

### Administrative Law Section Executive Committee Zoom Meeting December 15, 2025

**Executive Committee Members Present:** Gabriel Verdugo, Anne Fitzpatrick, Susan Dumph, Ed Pesik, Michael Lantz, Jennifer T. Karol, Isaac Prevost, Lea Dickerson, Sarah Garrod, Seth Rosenberg, Jessica Creager, Ben Justus, Natalie Ghayumi, Alex Krakow, Robert Krabill

**Others Present:** Richard Potter, Carolyn MacGregor, Parvin Price

**Absent Executive Committee Members:** Jessica Creager, Alexis Hartwell-Gobeske

1. **Approval of November Minutes**

Approved.

2. **Approval of Agenda**

Approved.

3. **Proposal For Document Storage**

Alex and Jennifer met and developed a proposal for a document repository. A motion was made and passed to move forward with a pilot program.

4. **Financial Update**

No update.

5. **Committee Updates**

**CLE**

A mini-CLE will occur on Evidentiary Matters this evening at the Homan Award reception.

Two mini-CLE's will occur on January 13, 2025, and February 3, 2025.

**Diversity and Outreach**

No update.

### **Homan Award**

The Homan Award reception and CLE will occur on December 15, 2025, at Mercado in Olympia.

### **Newsletter**

A winter edition will be published in February 2026. Judge Glasgow will be publishing a lead article about writing advice for judges and legal professionals.

### **Legislative**

WSBA Governmental affairs provided an annual Legislative primer for the section. WSBA put out a revised policy in September regarding the procedures sections must follow to make comments on legislation and rulemaking. Richard will update a memo regarding how this works. Major changes relate to the approval process for technical drafting comments.

The Legislative session runs from January 12, 2026, through March 12, 2026. Richard is keeping an eye on committee meetings that are occurring before the session begins.

### **Publications & Practice Manual**

No updates.

### **Annual Meeting/Retreat Planning**

No updates.

## **6. Good of the Order**

- ALS Section Meetings will likely transition from the TEAMS platform to the Zoom platform in 2026.
- Parvin Price provided another recap of the November BOG meeting.
- Carolyn MacGregor indicated that on January 12, 2026, at noon there is a Section Leader Discussion Series meeting.

Next meeting is set for January 26, 2026, at 12:00.