

WASHINGTON STATE BAR ASSOCIATION

Liz Wick

Budget and Finance Manager
Washington State Bar Association

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Dear Section Chair, Chair-elect, and Treasurer:

We are pleased to present the final FY2021 budget for your section that was approved by the Board of Governors at the September 17-18, 2020 meeting.

During the FY2021 budget process, we utilized new software to complete the budget so you will see some differences between how past years' budgets were formatted and the final FY2021 budget document. Those differences are outlined as follows:

- Column 1 - "Budget FY2021 v3": This is the BOG approved annual budget for FY2021, which covers October 1, 2020 to September 30, 2021.
- Column 2 - "Reforecast BOG Approved FY2020": This is the BOG approved annual budget for FY2020, which covers October 1, 2019 to September 30, 2020.
- Column 3 - "Comparison": This is the dollar amount variance between the FY2021 and the FY2020 budget.

Please let us know if you have any questions about this document or general budget questions and we would be happy to help. Our contact info is listed below for you convenience:

Eleen Trang – Sections Program Specialist: eleent@wsba.org

Julianne Unite – Member Services and Engagement Manager: julianneu@wsba.org

Liz Wick – Budget and Finance Manager: elizabethw@wsba.org

Have a great year!

Sincerely,

Liz Wick

**Washington State Bar Association
Budget FY21 and FY20 Comparison**

SADM-Administrative Law

	Budget FY2021 v3 FY2021	Reforecast - BOG Approved FY2020	Comparison
REVENUE:			
Interest - Investments	400	400	-
Publications Revenue	6,000	10,000	(4,000)
Mini-CLE Revenue	1,600	1,000	600
Section Dues Revenue	7,500	7,500	-
TOTAL REVENUE	15,500	18,900	(3,400)
DIRECT EXPENSES:			
Conference Calls	400	350	50
Attendance at BOG Meetings	125	125	-
Awards	400	400	-
Executive Committee Expenses	500	700	(200)
Ldship/Prof Develop/Retreats	8,000	9,000	(1,000)
Membership & Recruiting Exp	125	300	(175)
Newsletter/Publication Expense	1,000	1,000	-
Per Member Charge	4,545	4,688	(143)
Reception/Forum Expense	500	1,000	(500)
Mini-CLE Expense	1,000	1,500	(500)
TOTAL DIRECT EXPENSES:	16,595	19,063	(2,468)
TOTAL ALL EXPENSES:	16,595	263,289	(246,694)
NET INCOME (LOSS):	(1,095)	(244,389)	243,294