



Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2024-2025 Executive Committee

Paula Emery, Chair
Chris Casillas, Vice Chair
Courtland Shafer, Treasurer & Past Chair
Dee Knapp, Secretary

Tom Ahearn, Board of Governors Liaison
Julia Doherty, Young Lawyer Liaison

Jasbinder Dhoot, At-Large Member
Melissa Fuller, At-Large Member
Oliver Garrison, At-Large Member
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Ted Hunter, At-Large Member
Mel Simburg, At-Large Member
Lish Whitson, At-Large Member

Jody Leff, Advisor
Bob Oberstein, Advisor

EXECUTIVE COMMITTEE MINUTES

November 22, 2024

12:00pm – 1:30pm PST

Join Zoom Meeting

<https://us06web.zoom.us/j/89450085603?pwd=zkyk39hoMaPsf87EaiMe6njgCmUnvV.1>

Meeting ID: 894 5008 5603

Passcode: 272434

Present: Paula, Mel, Bob, Jasz, Ted, Donna, Julia, Melissa, Chris, Carolyn, Oliver, Courtland, Jody

- I. Welcome and Meeting Matters
 - a. Confirm quorum – quorum made
 - b. Agenda additions and changes--none
 - c. September and October meeting minutes – discussion—no minutes for September, Dee had to bow out last minute. Changes were suggested and accepted. A discussion ensued as to how detailed the minutes should be so that they efficiently capture the actions made and are still useful. Dee and/or Ted will finalize the retreat minutes for approval at the next meeting.
- II. Announcements—Section Leaders meeting December 12—to support and help each other with challenges that may be universal for all.
- III. Treasurer's Report (Courtland)—No report
- IV. NWDR Conference Updates (Bob, Chris, Jody, Melissa, Paula)—Planning Committee met last Friday to put together 2 days of programming. They are in the process of sending out acceptance letters and letters letting people know their proposal will be considered if room. Email will soon go out that registration is open. Chantal Pratt will keynote as well as Nina Meierding. Folks from Collaborative Futures Project will share their documentary. Sponsorships are open—please consider and let your friends know. It is on the webpage with the link.
- V. Education: miniCLE(s)—(Donna) Donna would like to invite Ann Marshall (worked with JAMS, now a private mediator) to present a session on preparing your client for settlement and what to watch out for, including confidentiality and non-disclosure agreements. She'd also like to invite Jason Rosen, a personal injury attorney, to speak about what to do if your client goes rogue. It was noted that there is overlap between the two and maybe they could speak together. Donna wanted to know what newer practitioners might be

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interested in. It was suggested that she speak with the Young Lawyers Committee. There is an online form for proposing mini-CLEs: <https://forms.office.com/g/iCSWG5jKF9>

- VI. Scholarship (Oliver, with Julia & Ted)—The form is drafted and ready to go live. It will be promoted and spread to all the programs in the state. We should all share with our networks. It can go on the FaceBook and LinkedIN pages. It will also go on the website. There is only enough money for 2 full scholarships.
- VII. Committee Reports
 - a. Legislation & Public Policy (Jody)—The group will meet next Tuesday and report next meeting.
 - b. Membership & Outreach (Jazs and Mel)—have not met since the retreat. Bar News has 2024 demographic study. Mel has been putting things on the listserve that look of interest to the members. Others should do so as well.
 - c. Academic Relationships (Julia)—No updates
- VIII. Bylaws Review (Donna and Ted)—Will be circulated to the Executive Committee (ExCom) by email first. Then it will presented to the ExCom for action. Carolyn can bring in appropriate WSBA people (legal and equity) with considerations. Once we have a formal proposal it will be reviewed by WSBA and comments made. Materials are due Dec 10 for the January meeting or early/mid Feb for the March meeting. The ExCom then votes to approve that version. Finally both a redlined version and a final copy go to the Board of Governors for approval.
- IX. Website Updates (Julia and Paula)—no update; will look at whether minutes are on the web. We have to request that we want a minutes page and they will set it up. Carolyn will do so. See new header and Carolyn will make the changes (at large spot and Vice Chair spot)

December meeting canceled.

Adjourned at 1:10pm