

WASHINGTON STATE BAR ASSOCIATION

Meeting Minutes

WSBA Business Law Section Executive Committee Meeting

November 19, 2025

[Zoom](#)

I. Call to order, establish quorum, and introductions (Action)*

The Executive Committee Chair-Elect called the meeting to order at 1:15 p.m.

Executive Committee Members Present:

- Melissa Jaffe, Chair
- Elisabeth McNeil, Chair-Elect and Partnership and LLC Law Committee Co-Chair
- Tyler O'Brien, Treasurer
- Ryan Griffie, Secretary
- Barbara Prowant, Immediate Past Chair*
- W. Michael Hutchings, Corporate Act Revision Committee Chair
- Kalin Bornemann, Financial Institutions Committee Chair
- Law of Commerce in Cyberspace Committee (VACANT)*
- David A. Lawson, Nonprofit Corporations Committee Chair
- Matthew LeMaster, Partnership and LLC Law Committee Co-Chair
- Kaitlin Miller, Communications Committee Chair
- Paul Swegle, Securities Law Committee Chair
- Gregory Fox, Uniform Commercial Code Committee Chair
- Scott William MacCormack, Legal Opinions Committee Chair
- Olivia Holder, Privacy (and Data Protection Security Law) Committee Chair
- Kaitlyn Batstone, New Member (formerly Young) Business Lawyers Committee Chair
- Jianwei "Andy" Wang, At-Large Member
- Yufei "Mia" Qu, New Member (formerly WYLC) Liaison
- Kevin Fay Board of Governors Liaison*

*Non-voting position

Executive Committee Members excused: Yufei "Mia" Qu

WSBA Representatives and Staff Present: Carolyn MacGregor, Sections Program Specialist

Others Present: N/A

Meeting Quorum: Ten voting members of the Executive Committee were needed to establish quorum and quorum was met.

II. Approval of October 18, 2025 Meeting Minutes (Action)

On MOTION duly made by Elisabeth McNeil and seconded by Olivia Holder the Executive Committee approved by 10-0-0 (in favor-opposed-abstained) majority vote the October 18, 2025 meeting minutes.

III. Committee Report: Temporary Bylaws Committee (Discussion and Action)

- i. Tyler O'Brien gave a report on the plan of action: surveying present members and collecting proposed suggestions for the committee to review and present redlines (ideally) at next month's meeting.
- ii. A discussion was held regarding the redline changes prepared by the WSBA staff regarding WSBA Bylaw Change, effective October 1, 2025.
- iii. On MOTION duly made by Tyler O'Brien and seconded by Olivia Holder the Executive Committee approved by 10-0-0 (in favor-opposed-abstained) majority vote to adopt proposed redline to the Business Law Section's Bylaws to reflect the WSBA Bylaw Change, effective October 1, 2025, to wit: References to "Young Lawyer" become "New Member," which is defined as "Active members of the Washington State Bar Association will be considered New Members until the last day of December of the tenth year in which such member first was admitted to practice in the State of Washington." Accordingly, any references to "young lawyer" in the Business Law Section's bylaws, webpages, programs, etc., will be updated to be consistent with WSBA Bylaws. The position "Young Lawyer Liaison" will be updated to "New Member Liaison." WSBA staff will work to make the necessary updates to the webpages and submit the Section's proposed redlined bylaws to the Board of Governors for approval.

IV. Old Business (For possible action). N/A

V. For the Good of the Order/New Business (Discussion). Barbara Prowant expressed the importance of an agenda being circulated in advance of the next meeting and Ryan Griffiee agreed.

VI. Adjourn. The meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Ryan D. Griffiee, Secretary
Executive Committee of the
Business Law Section

Minutes Approved by the Business Law Section Executive Committee on _____