

# MEETING MINUTES

## CRIMINAL LAW EXECUTIVE COMMITTEE

---

Date: August 14, 2025

Time: 4:00 PM

Meeting called to order by: Tracey Munger

---

### IN ATTENDANCE

Tracey Munger, Nicholas Holce, Hugh Birgenheier, Kari Reardon, Dan LeBeau, Dale Slack, Jared Varo, Mike Mattocks

### ABSENT:

Mary Kay High, Sanaa Nagi, Anita Petra, Stan Glisson, Mick Woynarowski

### OBSERVING

Sally Romero (WSBA)

### APPROVAL OF MINUTES

Minutes from June 26, 2025, approved

### BUSINESS

- First order of business: CJI is on track
  - Scholarship language has posted.
  - Five people have enrolled, although there has been no marketing yet. WSBA will send out two e-mails leading up to the CJI. First will be sent tomorrow, and then second on September 8.
  - Online practice will be scheduled with presenters leading up to the CJI as well.
  - Letter of interest will be sent to Tracey and Nicholas for scholarship applicants to then be submitted to WSBA.
- Mike provided an update on his panel and materials.
- Mike moved to adjourn, and Jared seconded.

### NEXT MEETING

The next meeting date and time to be on Zoom on August 21, 2025 at 4:00 PM.  
Meeting adjourned at 4:20 PM.