



Civil Rights Law Section

WASHINGTON STATE BAR ASSOCIATION

AGENDA AND MEETING MINUTES

Executive Committee Meeting

October 28, 2016

10:00am-Noon

Location: WSBA Offices--1325 4th Ave., Suite 600 Seattle 98101

OR

Conference Call-in Number # 1-866-577-9294; Enter Participant Code: 5016530

1. **Welcome and attendance - Kelli Schmidt; Alec Stephens, Amy Kim, La Rond Baker, Dan Gallagher, Julianne Unite, Kathleen Kline**
2. **Approval of Agenda - Check**
3. **Last Month's Meeting/Annual Meeting Minutes** – Kelli said she thought that Bridget had taken Minutes, so she will follow-up with her.
4. **Review of our Recent CLE and Annual Meeting** – Alec – ‘great presentation LaRond!’ – awards were announced but not given. Kelli – ‘Great presentation Alec!’ Kelli, can we get the link for the video LaRond showed about voting? Re: **awards for Bob Santos and Larry Gossett?** – Alec – special luncheon? We need to make sure we have great attendance form EC but also invite members from the section. Hosted lunch by the section where we would make the awards. 10-20 people. Kelli thinks we need to clarify the details regarding timing and informing recipients. Alec - Met Grill, Capitol Grill? Invite former presenters? Fred Diamondstone? Dates? Alec – before mid-December. Kelli – scheduling for individuals can be a challenge at this point. Need someone to organize it. Kelli will organize the location, size, invites, rsvp, etc., and Alec will coordinate with Sharon Tamiko-Santos and Larry Gossett on dates. Kelli will include Julianne on the emails in case a contract or prepayment is required. Julianne – we have worked with Blue Acre Seafood, Fado, 13 Coins. Fare Start? Not that Julianne knows but will check.
 - **Kelli will follow-up with Julianne about Seattle/King County locations for which WSBA already has a contract**
 - **Alec will follow-up with the award winners about dates**

5. **Introduction of our new Trustee (Amy Kim)** - Amy Kim is an attorney at the US Department of Education's Office for Civil Rights. She has previously been a Treasurer for the Section and offered to come back as a Trustee. Welcome back!

6. **Bylaws Update** - Kathleen Kline, our Young/New Lawyer Liaison gets a vote!
 - By Laws Clean-up – Alec believes they were all approved because we never received further questions from general counsel. In terms of the section policy workgroup and section 11 of the WSBA bylaws there's no action on that because that was postponed until the November meeting of the BOG when they will be taken up. Everyone should have by now received what the proposed changes look like. Get your comments in. Kelli – section and BOG bylaws? Alec – yes. Kelli – section policy workgroup has had robust conversation about proposals and how they relate to sections with regard to budget, etc. Alec – if approved, every section will have a common election season and the election window would open in March and completed by May. The new officers would not take office until October 1 but that would give the new officers an opportunity to learn job tasks and be a part of the budget process before they come in.
 - **Kelli will send recently adopted Bylaws to all the Ex Comm Members**

7. **Newsletter Update** – Kelli - Callie did a great job and Nancy sent her piece in. Alec will be sending his in by Monday. Kelli will do her best with the technology but would maybe like assistance. Kelli will get it to Julianne for review. Once it gets to WSBA, it can take up to a week for approval. Dan will update the section bar website when Kelli sends him the annual meeting minutes. Also, Callie had her baby last week!
 - **Alec will get Kelli his article this weekend**
 - **Kelli will put Nancy and Alec's articles in the Newsletter and get it to Julianne for WSBA review**

8. **CLE Planning** – Alec – will not be able to do anything with this because if a state senator gets elected to Congress he may be a potential candidate for the senate vacancy. We were initially looking at this as a half-day and then a full day with two topics: Police Accountability and Education Equity. Maybe two CLEs as half-days? Pulled the plug because speakers were not responding to Alec's queries. When he told them he was pulling the plug he did receive responses so they remain interested in contributing. Kelli agrees we should have two half-days. Need some structure and pick a date. Discuss at retreat and/or subcommittee meeting schedule and plan it.
 - Digression by Kelli re: Legislative Subcommittee - if you're on the legislative subcommittee we need to pick key legislation we want to report. The soft-pitch is to get Executive Committee members to take on that work as she'll have to step down from that subcommittee. We can also invite non-exec committee members in. Advance work would be helpful in addressing difficulty with WSBA BOG approval. We

have memos on the Voting Rights Act and Ban the Box legislation that has not passed previously, we just need to update them. There will also be new legislation to lower that standards for convictions in police shootings so that malice does not need to be proven in wrongful death claims. Fred Diamondstone said that he would be willing to help on that issue. LaRond said the ACLU is also working on that issue. We can talk more about these issues at the annual retreat, but we'll need folks identified by December. There will also be a legislative session training by WSBA, but the date is not certain yet – usually it is late-October or early-November. (It is separate from the Section Leaders Training that will be discussed shortly.)

Re: CLE Planning Subcommittee, let's have subcommittee meeting in the next 2-3 weeks with Dan, Bridget, Kelli and Alec? to get the ball rolling. Alec – Plan for first in April and next in September and sit down with the CLE department to actually tease out how that works as a schedule. Need a bit more time due to the holidays. Julianne – the CLE team already has timelines developed so best to pick a date and work back because the WSBA office is booked up well into this fiscal year. CLE team Sondra Livingston-Carr is the contact. sondral@wsba.org. Alec – Fred Diamondstone would probably be interested. Alec – Kristi Cruz may also want to be on the CLE Meeting.

- **Kelli will coordinate with Kristi, Bridget, Dan, Kristi and Alec about a subcommittee meeting.**

9. Annual Report – see draft sent with proposed agenda – It's been submitted to WSBA, but is not finalized yet. WSBA staff anticipates it will be finalized just before the next BOG meeting.

10. Discussion of potential changes to meeting day/time – The current 4th Friday dates fall on the Friday after Thanksgiving, the Friday before Christmas and Channukah, Seattle Public Schools' winter break and two Muslim holidays, so we may have challenges getting participation. Also, lunch time meetings may make it easier to get better participation. Should we change the meeting time from Fridays? Alec – wondering if Kelli came up with maybe 3 options for us to consider? Do a meeting wizard to generate interest and responses? 11-1:00 is preferred. Kelli said she'll propose three options: (1) keeping the same days/times of 4th Friday 10:00 – 12:00; (2) the 3rd Wednesday 11 a.m. to 1 p.m.; or (3) the 3rd Thursday 11 a.m. to 1 p.m.

Kelli – retreat early December? Alec – yes! Saturdays December 3 or 11. Should we use the same faciliator? Alec will check her availability. So, we are considering changing the days and times.

- **Kelli will send Meeting Wizard Poll ASAP with three options above so that we can get upcoming meetings scheduled**
- **Kelli will send a separate Meeting Wizard Poll about the December retreat: December 3 or 11, so we can get that scheduled**

11. Reminder: Annual Fall Section Leaders Meeting, Monday, Nov. 7, 10 a.m.–3:45 p.m. WSBA Conference Center, Webcast & conference call options available upon request. Kelli – rsvp is for sections. All are encouraged to attend. Julianne - It's not really an orientation, but a way to learn more about WSBA operations for things like having CLEs, using your budget, WSBA operational issues, and a chance to meet other Sections' Executive Committee members. Even if you've been before, you should go again as some things have changed and we should all be aware. If you're interested in attending, please RSVP by emailing sections@wsba.org

12. Reminder: Annual Fall Section Leaders Meeting, Monday, Nov. 7, 10 a.m.–3:45 p.m. WSBA Conference Center, Webcast & conference call options available upon request. Try to go if you can – it will not be an orientation so much as an opportunity to learn about

9. Good of the Order - Alec- Baby Seacrest has arrived! His name is Athen William Seacrest and he was born on 10-21-2016.

Summary of Follow-up Actions and Responsible Persons:

- Kelli will:
 - send out Meeting Wizard polls about (1) monthly meeting date/time change, (2) retreat date, and (3) CLE subcommittee meeting date proposals.
 - check in with Julianne on contract options for award luncheon (does WSBA have a contract with Fare Start)
 - get the Newsletter finalized and turned in to Julianne once Alec's article is received.
- Alec will:
 - Send Kelli his Newsletter article
 - Contact facilitator, Regina, about Saturday, December 3 and 10 retreat dates.
 - Check with Sharon Tamiko-Santos and Larry Gossett and award winners regarding luncheon.
 - Send out an email announcing Callie's baby.
- Julianne will let Kelli know when annual report is finalized – likely on November 2nd.

10. Adjourn