



AGENDA

Executive Committee Meeting

May 17, 2017

11:00 AM to 12:30 PM

Conference Call or In-person at WSBA Office

Call-in Number # 1-866-577-9294; Enter Participant Code: 5016530

1. **Welcome and attendance**
2. **Approval of Meeting Minutes: April 19, 2017** – see attached
3. **May 16th CLE Planning Debrief** – Alec
4. **Update Re: Bylaw reviews and revisions** – Kelli – **Need volunteer(s) to assist Section Leaders Bylaws Assistance. See attached. “CIV Section_current bylaws_WSBaredline”**
We have received the suggested minimal compliance amendments to section bylaws in order to align with the current Article XI (see last month's material,) "We have to submit our section bylaws for approval by the BOG by June 29, 2017, for consideration on consent at the July 28-29, 2017, BOG meeting.
5. **NWIRP v. DOJ case – For Discussion – Should we be asking WSBA to take a position on this and submit an Amici brief** Northwest Immigrant Rights Project filed a lawsuit in federal district court challenging an order from the Department of Justice instructing NWIRP to “cease and desist” from assisting unrepresented immigrants in deportation proceedings. The DOJ letter purports to rely on agency regulations issued in 2008 that require attorneys to enter a formal notice of appearance if they provide any legal assistance to persons in deportation proceedings. However, the immigration courts do not allow limited appearances, so once an attorney files a notice of appearance they are obligated to take over full representation in the deportation proceedings. The lawsuit, filed by NWIRP and the cooperating law firm of Davis Wright Tremaine LLP, asserts that the DOJ order violates NWIRP attorneys’ constitutional right to free speech, impeding their ability to promote and defend the rights of immigrants in Washington State. In addition, the suit charges that the regulation unlawfully interferes with Washington’s authority to regulate the conduct of how Washington State attorneys provide legal services.
[see https://www.nwirp.org/nwirp-challenges-order-from-department-of-justice-to-cease-and-desist-providing-legal-assistance-to-unrepresented-individuals-in-deportation-proceedings/](https://www.nwirp.org/nwirp-challenges-order-from-department-of-justice-to-cease-and-desist-providing-legal-assistance-to-unrepresented-individuals-in-deportation-proceedings/)

A copy of the complaint can be found [here](#).
A copy of the motion for temporary restraining order can be found [here](#).
A copy of the cease and desist letter can be found [here](#).

6. **ABA Standing Committee on the American Judicial System – Resolution. – Kelli update, it was due on May 3, 2017.**
7. **Legislative Subsection – Updates**
8. **Newsletter Update – Callie & Julianne – coming out soon**
9. **Finance Update – Bridget – summary**
10. **Contact List? – be sure to get me updated contact information**
11. **Loren Miller Bar Association – do we have a date for connecting yet?**
12. **Good of the Order –**



Civil Rights Law Section WASHINGTON STATE BAR ASSOCIATION

Executive Committee Meeting Minutes

April 19, 2017

11:00 AM to 12:30 PM

1. **Welcome and attendance** – Kelli, Sarah Derry, Alec Stephens, Callie Sechrist, Amy Kim, Kathleen Kline, Bridget Bourget-Shaw, (quorum).
Non-Members: Sondra Livingston-Carr, Julianne, Nicole Gainey (member).
Not in attendance: Beverly, Dan Gallagher, Kristi Cruz
2. **Approval of Meeting Minutes: March 15, 2017** – see attached “Minutes 3-15-17 CRLS Exec Comm Mtg” – approved by vote of majority of quorum: Kelli, Sarah, Alec, Kathleen, and Bridgett. (Amy and Callie abstained.)
3. **Volunteer Opportunity – Civil Rights Law Mentor Worksheet, Ana LaNasa-Selvidge, WSBA Member Services and Engagement Manager** – See attached “Mentor Development Team Opportunity” the position will last for a minimum of 1 month starting in May 2017. You must be able to attend two, one hour lunch meetings and volunteer to draft in between the meetings:
May 8, 2017 – First Meeting/Kick-off Session and June 7, 2017– Report Out/Feedback Session.
 - a. Mentorship Curriculum Guide passed out
 - b. 30 volunteers this summer – put together guide and worksheets. Six substantive areas, ethics, work-life balance, and
 - c. Sent out an e-blast last week mid to late-last week. So far, don’t have anyone signed up yet. Want to get someone who is experienced and someone newer.
 - d. Need to get two volunteers, ideally. Very finite – two meetings, set the context and review existing format. Meet with partner and what should be added in. Then a second formal meeting to finalize what will go it.
 - e. **Volunteers: Amy Kim, Mentor, and Kathleen Kline, Mentee**
4. **CLE information – Sondra Livingston-Carr, WSBA Education Programs Lead**
5. **May 16th CLE Planning Update – Alec**
Discussion of seminar and costs. Costs should not exceed \$1600, so no special permission needed.
Help for Alec: Logistical matters. Julianne and Sondra with Kelli & Bridgett

- We can have alcohol, but WSBA can't pay for it. They can pay for bartender, but Section can get a sponsor for the booze, and we will have to get a sponsor for the reception. Julianne will talk with Gourmando's about that, but we may have to go with a no-Host bar.
- Think on marketing opportunities, such as DOJ, Federal Bar Association, City Attorney offices

6. Update Re: Section Leaders Meeting held on April 17th – Alec, Kelli, and Julianne

- Review of agenda: Priorities; FY18 Budget Planning; Sections and CLE Planning, including sponsorships; and Bylaw Alignment.
- Topics of note.
- Legislative Issue -

7. ABA Standing Committee on the American Judicial System – Resolution. - Kelli

See attached: "2017.04.13 BLC Email re ABA Resolution" and "ABA Statement on 9th to House J 3.16.2017" The ABA has a resolution opposing legislative efforts to restructure the United States Court of appeals for the Ninth Circuit, which was brought before the Board of Governors Legislative Committee (BLC) on Friday, April 7, 2017 for consideration with a request for the WSBA to sign the resolution along with other supporters. The BLC is seeking stakeholder input from our Section in advance of putting the issue to the Board of Governors at its May meeting in Seattle. The deadline for submitting written materials for the BOG meeting for consideration of the issue is May 3, 2017.

- **Kelli will write a submission and share with Ex Comm**
- **Kelli will also share with membership and will give deadlines and will say please submit separate feedback to BOG and copy us so we get your input as well.**

8. Bylaw reviews and revisions – Kelli - See attached. "CIV Section_current bylaws_WSBAredline", "2_Bylaw Alignment_Overview message", and "3_Article XI Bylaw Alignment Checklist Tool" We have received the suggested minimal compliance amendments to section bylaws in order to align with the current Article XI (click here, p.64). We have two opportunities to submit our section bylaws for approval by the Board of Governors:

- April 27, 2017, for consideration on consent at the May 18-19, 2017 BOG meeting; or
- **June 29, 2017, for consideration on consent at the July 28-29, 2017 BOG meeting.**
 - **We will discuss at next meeting, Alec approved.**

9. Legislative Subsection – Updates

- Ban the Box or Washington Fair Chance Act, [SB 5312 2017-18](#).
- Legal Financial Obligations Bill, [HB 1783 2017-18](#)
 - Previously dead bills: Washington Voting Rights Act, Changing the standard for police prosecution for use of deadly force, Establishing a statewide policy supporting Washington state's economy and immigrants' role in the workplace
 - Others

10. Newsletter Update – Callie & Julianne – coming out soon

11. Finance Update – Bridget - summary

12. Membership Update – Kelli

13. Contact List? – be sure to get me updated contact information

14. Loren Miller Bar Association – Cha’lia Sterling needs to be connected with - Kelli

15. Good of the Order –

- a. Alec will be submitting for At-Large Governor for the BOG**
- b. Elected members for BOG Districts is in and published on the WSBA website**

Washington State Bar Association

Statement of Activities

For the Period from February 1, 2017 to February 28, 2017

41.67% OF YEAR COMPLETE

	FISCAL 2017 BUDGET	CURRENT MONTH	YEAR TO DATE	REMAINING BALANCE	% USED OF BUDGET
CIVIL RIGHTS LAW SECTION					
REVENUE:					
INTEREST - INVESTMENTS	10.00	-	-	10.00	0.00%
SECTION DUES REVENUE	3,960.00	720.00	5,460.00	(1,500.00)	137.88%
TOTAL REVENUE:	3,970.00	720.00	5,460.00	(1,490.00)	137.53%
DIRECT EXPENSES:					
CONFERENCE CALLS	600.00	45.62	110.09	489.91	18.35%
PER MEMBER CHARGE	2,475.00	450.00	3,562.50	(1,087.50)	143.94%
AWARDS	300.00	-	-	300.00	0.00%
MINI-CLE EXPENSE	435.00	-	-	435.00	0.00%
MEMBERSHIP & RECRUITING EXP	300.00	-	50.00	250.00	16.67%
LAW SCHOOL OUTREACH	200.00	-	-	200.00	0.00%
EXECUTIVE COMMITTEE EXPENSES	200.00	-	-	200.00	0.00%
LDSHIP/PROF DEVELOP/RETREATS	1,650.00	-	902.89	747.11	54.72%
ANNUAL OR OTHER MEETING EXPENSE	350.00	-	-	350.00	0.00%
TOTAL DIRECT EXPENSES:	6,510.00	495.62	4,625.48	1,884.52	71.05%
NET INCOME:	(2,540.00)	224.38	834.52		
FUND BALANCE AS OF 9/30/16:	10,071.30		10,071.30		
NEW FUND BALANCE:	7,531.30		10,905.82		