



Civil Rights Law Section

WASHINGTON STATE BAR ASSOCIATION

MINUTES

Executive Committee Meeting

July 19, 2017

11:00 AM to 12:30 PM

Conference Call or In-person at WSBA Office

Call-in Number # 1-866-577-9294; Enter Participant Code: 5016530

1. Welcome and attendance

2. Not attending with notice: Kristi Cruz, Callie Sechrist (will be late, but meeting ended before her arrival), Kathleen said she'd be about 30 minutes late and joined at agenda item 8. Beverly Grant, Sarah Derry, LaRond, Alec Stephens, Amy Kim, Kelli Schmidt, Bridget Bourgette Shaw, Kathleen Kline, Julianne, Bill Picket
Not present: Dan Gallagher

3. Approval of Meeting Minutes: April 19, May 17, June 21, 2017, and the special meeting held on June 22nd – see attached

A quorum having been established with seven voting members of the Executive Committee present, Alec made a motion for approval of all of the meeting minutes, Sarah seconded the motion. Approved unanimously with the following abstentions: Beverly Grant abstaining because not present at any of those meetings. and Amy & Bridget from May 17 meeting so abstaining.

4. **Update Re: Bylaw reviews and revisions – Kelli** – These were approved by the Ex Comm quorum at the June 22 Special Meeting and have been submitted for consideration on BOG consent agenda at the July 28-29, 2017, BOG meeting. **Julianne** - BOG meeting materials should be posted for everyone next week.

5. **Civil Rights Mentorship** – Amy Kim and Kathleen Kline have drafted a Civil Rights mentoring worksheet for the EC's review and approval. **Amy provided info:** They will be working (and seeking volunteers) on more specific Civil Rights worksheets in the coming year (e.g., public policy attorney, government attorney, legal aid attorney, etc.)

6. Updates re: WSBA

- a. **Feedback Requested** By WSBA for our section executive committee to provide feedback regarding a proposed amendment to Article XI. SECTIONS of the Bar Bylaws to support taking action effectively and efficiently during the legislative session. **We provided feedback to support their position**

- b. **Young Lawyer Liaison** - applications are being accepted through today, then we'll be provided applications to review. **Julianne** -Our Section has received applications. Washington Young Lawyer Committee. Review materials and let WSBA know who we would like and then we decide who we would like. We should provide first choice and alternate(s) as the main choice may have selected other sections too. **Section decision due date is August 23rd.**

Need someone to lead the process. **Sarah & LaRond** said they were happy to help with that. will be happy to help with that. **Throw together a quick summary and suggestions in an email and make decision at August 16th meeting.**

- c. **Draft Budget was due on July 14, 2017, and was submitted – it is the same as last year's.**

7. **Finance Update – Bridget – summary of next year's draft budget**

We have significantly higher membership this year, so we might want that to change.

\$3970 last year (\$30 at 132)

\$5760 this year (\$30 at 192)

Alec motioned that we ratify the present proposal and authorize Bridget to engage in the further process with the WSBA BOG. Also, gave feedback to consider changing the predicted member dues fees to an anticipated amount of \$5000. We should also consider the amount of CLE revenue and we do not have information from Kevin in the CLE office about the revenue from the April CLE. Bev second the motion.

8. **Legislative Subsection – Session finally ended!** Kelli will draft summary (goal is by end of month) and share it with Kathleen and then we'll discuss how it should be used – to listserve? In newsletter, etc.

9. **Newsletter Update – Callie & Sarah – parameters for next mini-newsletter and call for volunteers and articles to membership?**

Meeting with Sarah, Callie, Julianne, Kelli and LaRond to develop a schedule for submissions, etc.

10. **Good of the Order –**

- a. **Alec** – what did we decide we are going to do regarding elections? Since the proposed Bylaws have elections in March – May, are people going to continue until FY2018 or are we still holding elections in September? Bylaws are under revision but we need to have a clear path to move forward.

- Under the current bylaws, we need to have the nominating committee give info to Ex Comm 90 days before the elections.
- Under the proposed Bylaws, the nominating committee will give info 30 days before the election. Then membership needs 14 days notice.

Either way, we need to get movement on this. Alec, LaRond, and Kelli will discuss the new Bylaws, current positions, and any vacancies due to end-of-term and then come back with proposals. They will be the *de facto* nominating committee.

- b. **Alec** – are we going to have a Civic Leader Award? Let's thing about and discuss at August meeting.
- c. **Kelli** – ½ Day CLE – at annual meeting we need to start working on that. Amy and LaRond will rendezvous to discuss and check in with all at August meeting.
- d. **LaRond** –her contact info has changed and she has lost some of her contacts. Kelli will send LaRond the contact list, she'll update it, and share it.

Meeting Adjourned at 12:10 p.m.

Next Meeting on August 16, 2017, at 11:00

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