

Executive Committee Meeting – Agenda

Wednesday, November 17, 2021, 3:00 p.m.

Call-in: 1-253-215-8782, Meeting ID: 895 1175 7968, Passcode: 746185

https://us02web.zoom.us/j/89511757968?pwd=dTE4cmRJL2hhYkg5azN6aExTRjNwdz09

Call to Order, Introductions, Consent Items

Kyler

- Attendees
 - EC Members: Kyler, Meghan, Tom, Pat, Gabby, Albert, Robie, Molly, Martha, Caroline
 - o WSBA Liaison: Carolyn MacGregor
- Presentation of October Minutes

[Gabby]

- o Kyler moved to approve; Tom seconded.
- No objections; adopted.

Consideration of Roles

Kyler

- Continuation of previous discussion New fiscal year, potentially new roles
 - Keeping all positions, except Donya (Chair-elect) to step back and Molly to step up on communications/social media

Budget and Financial Review

Meghan

- Review Section Financials
 - o Financial report through August is most recent
 - Re-forecast (circulated by email)
 - Projected to draw down on budget by ~\$6,500
 - Outstanding questions re: whether to draw down even more through increased scholarships, Midyear discounts, etc.

Sub-committee Updates and Assignments

Mid-Year CLE

Donya

- Co-Chair Selection
 - Received two inquiries from interested attorneys; both are in private practice on the Westside; one is land use-focused, the other is environmental-focused; one is senior, the other is more junior



- We can address diversity concerns (gender, region, private vs. public sector) through faculty selection
- Donya to notify Co-Chairs of selection and invite to next meeting
- Mini-CLE Update
 - o Scheduled, sent to list-serve
 - o Wednesday 12/01, 11:30am-1:30pm
 - Neil Wise, SHB/PCHB Chair
 - Marten Law presentation
 - o Tuesday 12/14, 11:30am-1:30pm
 - Animal trafficking conviction
 - Ethics in times of transition (Martha)
 - Announcements posted to social media and sent to law school contacts (free registration for students)
- Communications and Website
 - o EC biographies will be posted on website soon
- Articles/Blog
- Law School Outreach
 - UW ELS Pro Bono Project/Partnership
 - Announcement sent to list-serve
 - Last year's fellowships
 - Received summaries to post on website
 - Ideas for year-round student engagement
 - Host a writing competition
 - Having a written product to share is really useful for networking and job hunting
 - Cash money prize?
 - Construction Law Section has done this before. Need to write a proposal—conditions, application process, judging, etc.
 - Gabby to reach out for information, resources
 - Partner with other Sections to host joint competitions on cross-cutting issues
 - Short and sweet, don't expect law students to have a lot of time
 - Post submissions on our blog

Martha

Donya/Molly

Donya

Gabby/Albert



- Recruit law student volunteers to help with/supplement legislative updates
 - Help with bill tracking system
 - "Bill spotlights" for our blog (2023 long session)
- EC Members as mentors to prior fellows
 - WSBA mentorship program: Carolyn to provide more info in advance of next month's meeting
 - Reach out to past attendees of law school mixers as potential mentors
- Legislative Update
 - No update

Martha/Gabby

WSBA/BOG and Section Liaison Updates	Carolyn
 Legislative Primer: December 9, afternoon 	- -
 Sanjay to walk through process for commenting 	
on legislation on behalf of Section	

Old Business

- Bylaws modifications
 - Proposed redlines
 - Increase to 7 at-large members
 - Appointment of Secretary and Treasurer
 - Immediate succession of Chair to Immediate Past Chair
 - o BOG must approve any bylaw changes
 - Deadline to submit to BOG is 11/29
 - WSBA General Counsel has to receive at least a week in advance to review
 - Tom moved to approve; Albert seconded. No opposition.
 - Placeholder for future bylaw amendments
 - Change from Chair-Elect to Vice Chair
 - Clarification of Articles/Blog Editors
 - Specification of Midyear duties
- Bylaws Discussion re Ex Comm Requirements
 - Postpone to next month
- Response to Open Meetings/Public Records Question
 - Our documents are only public records only if they are in the possession of the Bar
 - o Carolyn to send out materials by email

Pat and Tom

Tom



• Annual Report

Kyler/Carolyn

- Kyler circulated draft
- Due first week of December; send Kyler any feedback by 11/22

New Business

• N/A