

Washington State Bar Association, Health Law Section Executive Committee  
 Meeting Minutes Tuesday, August 01, 2017

- A. Quorum Needed: Three Section Officers**  
**Quorum Achieved: Yes**

Office	Name	Roll Call
Past Chair	John R. Christiansen	
Chair	Leanne Park	X
1st Vice Chair	Gerald Tarutis	X
2nd Vice Chair	Tierney Edwards	X
Treasurer	Luke Campbell	X
Secretary	Morgan Gabse	X
At Large	Lee Kuo	X
At Large	Michael L. Farrell	X
At Large	Alisha N. Trotter	X
Position	Name	
Education Committee Chair	Nabil Istafanous	X
Education Committee Member	Sumona Das Gupta	
Education Committee Member	Susan Matt	
Education Committee Member	Thomas H. Grimm	
Membership Committee Chair	Laura Cacek	X
Membership Committee Member	Robert R. King	(phone) x
Legislative Committee Chair	Katie Kolan	
Legislative Committee Member	Zosia Stanley	
Young Lawyer Liaison	Traci McCall	X
WSBA Liaison	Julianne Unite	X
	Guests	4
<b>Total Present</b>		<b>17</b>

- 1) General Section Business (9:30-10:30am)**
- i) Quorum Needed: Three Section Officers
    - (1) Attained
  - ii) Introductions
  - iii) Review Agenda
    - (1) Approved
  - b) **Review of Minutes of Previous Meeting:** Morgan Gabse
  - c) **Old Business**
    - i) Email: Vote and Approval of new YLD liaison
      - (1) Welcome Traci McCall!
  - d) **New Business**
    - i) Review Info Sheet produced by WSBA

- (1) New “Year in Review” section summary from WSBA
- (2) Nabil inquired if we could get info about store purchases of Health Law CLEs
  - (a) Julianne to follow up with Sondra
- ii) Update - Seattle WSBA Open Sections Night (Jan 19, 2017)
  - (1) Good attendance – felt like two categories
    - (a) Law students interested in learning more
    - (b) Young lawyers hungry for employment
  - (2) Potential future offerings
    - (a) Specific info about networking offerings etc, what kind of programs
      - (i) Consider shifting EC retreat to August to make decisions earlier and have more info before BOTH open sections nights
- iii) Request for Feedback: Mentorship Curriculum Guide (YLD)
  - (1) Emailed out, please take a look and provide feedback
  - (2) Leanne will compile feedback to send it
    - (a) Send to Leanne feedback by Feb 14<sup>th</sup>
    - (b) Morgan to add a tickler to calendars (and convert to Word) for member convenience
- iv) Request for Response: Legislative Feedback Requested
  - (1) What is HLS position?
    - (a) Continue with no comment due to diversity of views of section membership
    - (b) Leave it open option for future, because we don’t know what the future will bring
  - (2) Review the Legislative Statement Guidelines
  - (3) Is it possible to minimize the amount of emails?
    - (a) Can WSBA Legislative assistant narrow to weekly updates
    - (b) Communication Committee to send out weekly digest to Section list serve
      - (i) Morgan to create template for digest, send to EC for feedback and finalization
        - 1. One that is general info
        - 2. One that is in the event EC is seeking feedback for potential opinion on an issue
    - (c) Add to Legislative Committee update section of agenda
      - (i) Add Alisha to Legislative Committee to balance Katie & Zosia’s attendance constraints during the Session

**2) Break (10:30-10:40am)**

**3) Committee Updates (10:40- 12:00)**

- a) Education
  - i) Annual CLE
    - (1) Do we have a chair(s)? Co-chairs?
      - (a) Morgan willing to be co-chair handling administrative needs

- (b) Michael also willing
  - (c) Nabil and Lee and Traci willing to be advisory/support/insight
  - (d) Members Elizabeth and Jenny also willing to be on sub-committee
  - (2) Does the Exec Committee want to support an annual CLE?
    - (a) Brainstorm ideas for CLE
      - (i) Ethics request
        - 1. Elder law attorney hire social worker who has duty to report
        - 2. Value laden issues in health law that aren't practice rule issues
      - (ii) Ethics issues
      - (iii) Telemedicine / technology / modern technology and healthcare – consumer focused (**evolution of healthcare**)
        - 1. Rural areas – broadens access to healthcare
        - 2. Foreign practice – local physicians practicing in third world countries
          - a. One is good but not more to keep practical knowledge for attendees
        - 3. Healthier WA – what are they willing to support in technology advancements
      - (iv) Referrals out and unable to share patient info to seek holistic good patient outcomes vs privacy
      - (v) Business associates and telemedicine – building patient tools without realizing regulation impact
    - (b) Review plans/notes to date
      - (i) Lunchtime on Fridays
      - (ii) First deadline – by Feb 2<sup>nd</sup> – email Morgan with ideas of speakers or topics for the CLE planning committee to follow up on
    - (c) Develop timeline (see attachment)
      - (i) Need to nail down speakers by end of Feb
- ii) Webinar/Mini CLE
  - (1) WSBA Webinar training- who is comfortable with setup?
    - (a) WSBA Webinar tool is for CLEs only, not lunch/brown bag chat
    - (b) Leanne and Luke will do training (monthly trainings, Julianne to send info for sign up)
  - (2) Topic/Speaker ideas
    - (a) People who are not available to all day but want to present
    - (b) Also great way to bring value for subcommittee discussions/content
  - (3) Calendar events now
    - (a) Pick month that works for speaker
  - (4) Leader to organize each event?
- iii) Sonia Livingston-Carr, WSBA Education Programs Lead

**Commented [GMM1]:** Red light green light: advancing healthcare while regulations don't keep up with advancement

(1) Would like to join our meeting to discuss how WSBA can support the Annual CLE

**4) Lunch (12:00-12:30)**

**5) Committee Updates (All other committees) (12:30-1:30pm)**

- a) Membership
  - i) Finances - food per WSBA requirements, info of event out to list serve
- b) Section Outreach
  - i) Finances – same as membership
  - ii) Travel – WSBA policy, but some areas silent that Section may want to speak to
- c) Legislative
  - i) HLS Legislative report: Materials provided
- d) Communications
- e) Professional Licensing
  - i) Meeting in Spokane in March, speaker TBD
  - ii) Meeting in Seattle in May
- f) Education
  - i) Travel/finances of EC members reimbursement for CLEs or mini-CLEs etc
    - (1) BOG model? Has factors of time and duration of meeting vs travel distance
    - (2) Preapproval request to Treasurer via email
    - (3) Morgan to draft policy for discussion next meeting

**6) WSBA Update**

- a) **Governance** (Luke)
  - i) WSBA is seeking input on Article XI of the WSBA Bylaws in advance of the upcoming BOG meeting scheduled for Friday, November 18
  - ii) Need to update section bylaws; perhaps move up section elections
- b) **General** (Julianne)
  - i) WSBA BOG voted yesterday to pass change to bylaws to align section governance
    - (1) Implementation goal for each section would be done by Oct (beginning of FY)
    - (2) Although this change is in effect so it does impact this year's elections (not imposed until next year's elections)
  - ii) WSBA web content migration this spring (March)
    - (1) Leanne moved, Lee seconded, approved, for Morgan to be POC for this purpose and have authority to make decisions on behalf of the Section
  - iii) New Article XI would allow inactive member of Bar to be member of Section
    - (1) Then Section discretion about voting and non-voting
      - (a) Need to incorporate this into bylaws update

**7) New business**

- a) Section elections 2017

- i) In 2018, required elections between March-May
  - (1) For leadership transition remaining on Oct 1
- ii) For 2017
  - (1) Elections end of Aug, term start Oct, retreat in Oct
  - (2) Changes impact 2018

**8) Agenda for next meeting**

- a) **Section Bylaws Update per new BOG rule**
- b) **Travel policy for EC members traveling to official functions (EC meetings etc)**

**9) Adjourn**