



IPS Meeting Minutes: May 11, 2017 K&L Gates (12:00pm).

PRESENT: 1) Bernard Shen; 2) Holly Vance (phone); 3) Linda Chu; 4) Francisco Olmedo; 5) Leonid Kisselev; 6) Fraser Mendel; 7) Julianne Unite (Phone); 8) Elly Baxter; 9) Matthew Dresden; 10) Carly Chan (phone); 12) Mario Cava (phone).

- 1) Approval of minutes from April 2017. Matthew moved, Fraser seconded, all in favor, none opposed.
- 2) Finance report – Leonid provided an update on finances. Francisco asked if, considering the current state of finances, whether we needed to charge members for the Spring event. Leonid said that in the past our finances were in a much worse shape. Fraser explained that the event is used to make money for the section’s other events. Linda said that we did not make money on the event before. Fraser noted that we made money in the 2015 Spring event, which was promoted to WSCRC and the TDA. Bernard suggested that in the future we should try to partner with other organizations for the event.
- 3) Sponsorship – Elly said that the Global Gavel currently lists Davis Wright Tremaine (DWT) as a sponsor of IPS, and the listing has been in place for a while. Elly has previously asked Jonathan Lloyd regarding the listing and Jonathan said that we are ok to keep the listing during 2015. Three levels of sponsorship are listed on the website, but no specific criteria for sponsorship are defined, and now that Garvey Schubert is offering lunch for the May 23rd CLE, does that qualify as sponsorship? Fraser said that in addition to DWT, we need to recognize other firms that have been supporting IPS (such as KL&Gates), and to include their logos on IPS e-mails. Elly said that Mendel Owens been a big supporter of IPS. Fraser suggested to call out supporting firms at the AGM. Bernard said that EC needs to rethink the policy in which supporters are recognized. Linda and Carly will create a draft of sponsorship guidelines and present them to EC for approval. Carly asked what sponsorship benefits we should offer. Recognition on e-mails was suggested. Fraser suggested to identify what kind of sponsorship is provided by a firm (e.g. food, financial, venue).
- 4) Committee reports –
 - A) Bylaws subcommittee – Matthew said that he, Holly, and Leonid had a meeting about the bylaws and are currently preparing changes for EC approval. Julianne said that the deadline for submission of the bylaws is June 29. Matthew said that he will circulate a draft of the bylaws in a week or two. Matthew also mentioned that the new election regime does not go into effect until next year.
 - B) CLE – Fraser said that there will be a CLE on May 23rd regarding EB-5 visas with lawyers from USCIS. The USCIS speakers have asked if we can open the event to more than just lawyers. No objections to non-lawyers attending the CLE were phrased. The EC will discuss compensating Mendel Owens for lunch provided for



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attendees after the event. Fraser said that he is also talking to Marcia McCrow about having a CLE on BE-13. Leonid said that the potential speaker from Florida has promised to provide details regarding her talk.

- C) Annual General Meeting – Matthew said that the AGM will happen on September 22 at UW. There will be a 1-hour CLE followed by the AGM. The CLE will be about FCPA. Elly and Matthew will work on food and sponsorship. Linda volunteered to help Monica regarding the mentorship program. Elly suggested putting the mentorship program details on the Global Gavel. Matthew asked Carly and Francisco if KL&Gates or DWT could provide sponsorship for AGM, but they did not know at the moment.
 - D) Huneke fellowship – Matthew said that we have received one application so far.
- 5) Adjourn.