

**Agenda**  
**June 4, 2025 WSBA Litigation Section Meeting**

- **CLE Committee** (Ian, Janelle, Bil, Rob)
  - Date – September 4, 2025
    - Rob, Janelle, and Ian to update re: annual CLE topics
  - CLE Topic: discrete issues in discovery
    - Materials due 1 month before CLE
    - General outline of what will be covered during each session of the all day CLE is due 3 months before CLE
- **Spring Litigation Event** (Rob, Janelle, Matt)
  - Date: May 22, 2025
  - Thank you!
- **Newsletter Committee** (Janelle and Mike)
  - Janelle and Mike to likely meet in June
    - ETA is mid-July to publish the next newsletter in August
- **WSBA Election Committee** (Janelle, Bil, and Matt)
  - Ballots went out this week
- **Judicial Dinner** (Tiffany, Matt, Rob, and Bil)
  - Scheduled for Friday, 10/3/25 in Tacoma at Woven
  - Alcohol sponsorship? – Matt's firm to cover \$500 – second sponsor?
  - \$750.00 room rental fee; \$4,000 food and beverage minimum.
    - Plated dinner option ranges from \$64-\$78 pp before alcohol
    - Hors D'oeuvres range from \$40-\$72 per dozen
    - Alcohol: \$150 for a full bar set up fee; \$50 for a wine and beer set up fee; options range from \$25-\$35 pp for 2 hours of service
  - Approved?
- **Litigation Section Scholarship** (Mike and Matt)
  - Info on winners to be included in next newsletter
- **Trial Advocacy Program**
  - Agreed to sponsor \$500 towards lunch happening later this week
  - Given the opportunity to add remarks at break – interest?

- Alternatively, things we'd like WSBA to share about our section at registration?
- **Draft Budget**
  - Due 6/6 but will be sending off to WSBA today.
  - Anticipated 2026 membership?
  - Because the judicial dinner is occurring in October this year (and that's the 2026 fiscal cycle), thoughts on what to do with the 2025 budget allocation for that? Roll it over to 2026?
    - Because this dinner is in the fall of 2025 – this will be taken from next year's budget so the next dinner should be in the fall of 2026 to stay on track (or spend down from the surplus).
- **Approve May Minutes**