



S O L O &  
S M A L L  
P R A C T I C E  
S E C T I O N

**Solo and Small Practice Section  
Regular Executive Committee Meeting  
12:00pm to 1:30pm**

Meeting held via Zoom

<https://us02web.zoom.us/j/82383755005?pwd=vHkM7nVXALt0psOxT85CQCnKt5zDKw.1>

Meeting ID: 823 8375 5005

Passcode: 507753

**AGENDA**

1. Roll Call (Michele)
2. Introduction of new EC Members (Nick)
3. Approval of July Minutes (Nick)
4. Treasurer's Report (Bruce)
5. Electronic Communication (John R.) [*Current Members: John R., Kari, Nick, Keith*]
  - Subcommittee goals: 1) Consider renewal of North Carolina videos and/or additional content for members only area of website; 2) use listserv on a quarterly basis and posting "hot topics; 3) keep website relevant and up to date to support making life and the practice of law easier for member
  - Subcommittee updates attached to agenda
6. CLE (Michele) [*Current Members: Bruce, Ann, Darcel, Michele, John S.*]
  - Subcommittee goals: 6-8 mini CLEs throughout the year; plan mini-CLEs for Q1 2025 to get ahead of next year's calendar
  - Subcommittee Updates
7. Membership (Nick) [*Current Members: Nick, Darcel*]
  - Subcommittee goals: 1) More events around the State; 2) Online events with topics regarding wellness; and 3) Collaboration/co-sponsorship with other sections/local bar associations

- *Subcommittee updates*
  - Collaboration with law schools
    - Kari has connections at all three WA law schools
  - Statewide in person social events for members
    - Kari and Nick had a few names suggestions
- 8. Subcommittee assignments (Nick)
- 9. 2025 Solo & Small Firm Conference - November 7-8, Kitsap Conference Center (Ann)
- 10. 2026 SSPS EC Retreat - January 24 at Clearwater (Ann)
- 11. BOG liaison report (Kari)
- 12. Section Updates Status (Nick)
  - Membership: 922 as of September 2, 2025 (870 members in 2024)
- 13. New Business

Next meeting dates:

- November 7 - Annual Meeting
- December 3 12:00pm-1:30pm
- Section retreat January 24 at Clearwater