



SOLO &
SMALL
PRACTICE
SECTION

Executive Committee Meeting
August 6, 2019
(12:30PM start)

Agenda

866-577-9294; Code: 5016524

1. Roll Call (Jordan): Jordan, Bruce, Kari, Ann, Jessica, Darcel, Kristina, Shashi, Gill, Eleen
2. Approval of June Minutes: Need a second n in Guinn with that change Shashi moves to approve, Bruce Second, anonymous aye of those in attendance.

For exec comm meeting: Shashi is spelled wrong but right on number 4, and Ann again, Eleen was in attendance. Shashi moves to approve with Jordan seconding, unanimous aye from those in attendance.

3. Treasurer's Report (Bruce): as of May – 880 members. We are down in members, spent 280 on mariners game. 2 good webinars recently. Eleen brought up June financials will come out today. Fund balance is \$84,200.32. Annual budget for next year is approved. We increased scholarships for solo conference next year.

4. Committee Reports

- Education: Ann, Bruce, Shashi, Pete – Webinars are on track (see treasurer report). They are going to start planning for next year.
- Membership: Kristina, Jordan, Darcel, Jennifer - Pregame social and mariners game was well attended and a fun night. They are working on another event in the fall. Have built 30th anniversary swag logo. Need to check on the date and confirm it first. There is some confusion over when the start date was. It was initially the law practice management section. There may have been something even before that. Eleen and Bruce will look into it. It was suggested that once we have the history we put it on the website for preservation.
- ECC: John, Vitaliy, Jordan, Kari, Amber – John submitted a report. More things were added to the members section. We also have a list of discounts on software and services for WSBA members. Ann asked if there was a post about these new

resources on the listserv. There was not. The suggestion was made that we need to regularly post any new things on the listserv.

5. Annual Conference (September 13-15)

- Scholarships (Kari) – 1 to anyone, 1 to new and young lawyer. For 2019 we have the budget money for 4 scholarships. Kari suggested 2 to new and young lawyer and 2 to anyone. This was agreed to. Kari and Jessica will review applications.
- Swag and door prizes (Kristina & Ann) – webcam cover and portable phone chargers will be the swag we get. Once we get logo sorted out they will be ordered.
Re door prizes for conference: Ideas were Bluetooth portable speaker, fitbit, powercore portable charger. It was agreed to get all 3.
- Booth coverage (Ann) – People at conference will be Ann, Jordan, Kari, John. Email Ann if you will be there. Jessica will bring chocolate for the table. We will have brochures on the table as well. And a one sheet with information that includes webinars we have done/will do. Kristina will work on the one sheet.

6. New Business

Retreat: We chose January 25th. We have space at hotel, (not the perfect space but still good). If we do the following weekend (Feb 1) we get better accommodations. It was agreed to change the weekend to Feb 1.

Meeting adjourned.