



## MEETING MINUTES

July 30, 2015

Members Present: Greg McLawsen, Chair; Nancy Pacharzina, Chair-elect; Bruce Gardiner, Treasurer (for a portion of meeting); Liz Bottman; Shashi Vijay; Susan Fuller; Mark Jordan; Angel Base

Members Absent: Kari Petrasek; Jennifer Willner; Jerry Moberg, BOG Liaison

Liaisons Present: Kristina Larry, YLC Liaison; Gil Price, ALA Liaison

Advisors Present: Ann Guinn; Pete Roberts; John Redenbaugh

The Meeting was called to order promptly at 12 Noon.

1. **Welcome.** *Greg:* Roll call was taken.
2. **Secretary Pro Tem:** Shashi Vijay served as Secretary Pro Tem substituting for Jennifer Willner who is attending the ABA Annual Meeting.
3. **Minutes.** A Motion to approve the May 28, 2015 Minutes passed unanimously.
4. **Treasurer's Report.** *Bruce:* The 2016 Budget report was presented by Bruce. We have sufficient funds and this does not account for Solo Conference monies yet.

Action Item: Bruce raised the action item that EC was required to approve Kari's reimbursement for travel to and from the Conference, before payment could be made. Nancy made a motion to approve Kari's reimbursement request. A question was posed, did Kari in fact attend the Conference? Discussion ensued. Consensus: regardless of whether Kari attended the full Conference, she was entitled to reimbursement for volunteer activities in support of Section. Brief discussion whether volunteers are reimbursed for their travel. Nancy: Withdrew motion and made new Motion to table the reimbursement discussion. Shashi seconded this Motion Motion passed to table the discussion of the reimbursement for Kari to the next meeting.

4. **BOG report:** Jerry Moberg going off the BOG and will not be our Section Liaison. Greg stated that new BOG Liaison had not been appointed yet. A 'thank you' card for Jerry was circulated for everyone's signatures. John indicated that folks who were not present could send him notes via email. Greg brought a motion to purchase a \$50 gift certificate to Jerry thanking him for his service. Nancy seconded it and it passed unanimously.

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Greg also circulated a card for WSBA President, Anthony Gipe, who made an appearance at the Solo Conference despite dealing with a close family loss. The card for President Anthony Gipe was circulated around the room for condolence messages.

5. **Committee Reports:**

a. Elections - Shashi

The elections timeline was discussed. August 20<sup>th</sup> is deadline for candidate statements. Greg suggested that even with 20 interested candidates, another announcement should be circulated to the listserve soliciting more candidates. Shashi will follow through.

Question: Is Marijean's position as Immediate Past Chair automatically renewed? Greg appointed Nancy to review the bylaws and inform Marijean accordingly.

b. Education - Ann

Nothing new other than the report previously circulated. Mark Jordan presented the webinar on June 25 with Ruth Carter speaking on social media and blogging. Shashi will be handling the September webinar. Casemaker will be offered again sometime in the fall. Ideas for webinars and annual CLE were solicited from the group.

c. Electronic Communications – Shashi on behalf of Kari

i) Practice tips project is still pending and another shout out to folks to send their tips to Kari.

ii) Shashi presented an idea of creating a master checklist in Google Docs. This idea surfaced when she started work on Election Committee. Shashi created a master checklist of what steps need to be done for EC elections. She is creating a similar checklist for Webinars. She will upload to shared Google docs soon.

Action: Nancy reminded the group about the EC Manual idea. Nancy and Shashi formed the new Ad Hoc Committee and will work on this together and reach out to all sub committees for their checklist/master calendars to coordinate and put in a single place. Nancy also suggested a Master calendar type format.

d. Ad Hoc Conference Planning Committee Report – Ann, Liz, John, Marijean

John provided report. The Section is not in a position to put on program of this magnitude without a sponsor. Greg will reach out to WSBA to check in with plans/venue for a 2016 Conference: will it be a Plan B program? WSBA has it for next year but we don't know what format and if we are plan B – Interest is greater in Puget sound area. The financial

component is critical to WSBA. Major disappointment in attendance for Spokane. Scheduling collided with RPPT and Family Law midyear programs. Total attendees = 113 (201 last year). Spokane attorneys notably absent. Majority of people from the Westside. Fantastic program overall. There was much discussion on future of Conference.

6. **Request to Co-Sponsor SU Social Justice Hackathon.** Greg requested Section support for SU Social Justice Hackathon. A Motion was made by Greg, seconded by Nancy, and passed unanimously.

7. **“Email woes” discussion** – Greg led the discussion regarding doing something novel for meetings and discussions to avoid the burdens of email. Greg suggested “Slacking” (slack.com) Discussion about trying it and posting things to “Slack” rather than email. Benefits of having a full chain of discussion without having to search etc. We are the bar leaders and even when we adopted email it was a decade behind other professions – so this time we have to keep up and adopted new technology like before. Everyone agreed to attempt to try this before next meeting.

8. **Goodbye to Liz** – This is Liz’s last meeting. Everyone wished her goodbye and thanked her for her contributions.

The Meeting was adjourned at 1:40 p.m.

The next meeting will be on October 8, 2015.

Nancy reviewed bylaws after the meeting, discussed with Greg and Shashi that while the bylaws were not crystal clear, the purpose of “past chair” position was for continuity and that had been fulfilled and that position was no longer needed for a second term.