

Court Rules & Procedures Committee

Volunteer Position Description

Each year, the Court Rules & Procedures Committee reviews specific sets of court rules under a schedule established by the Supreme Court. Proposed rule changes may be submitted for review by Committee members or outside stakeholders and are discussed and vetted by subcommittees for submission to the full Committee. If the full Committee approves the proposed amendments, they are forwarded to the WSBA Board of Governors (BOG). If approved by the BOG, they are forwarded to the Supreme Court for final action.

Position overview: This position provides a unique opportunity to have input on court rules that play an important role in the administration of justice and in the lives of lawyers, judges and the public. The Committee consists of a wide range of practitioners and includes judicial liaisons from trial and appellate courts.

In-person attendance is encouraged; meetings are held at WSBA's Seattle office. Remote participation via conference call is also available.

Appointment is for a 2-year term. Members may apply for one additional 2-year term.

Time commitment: Full Committee meetings are usually held monthly at WSBA's Seattle office and last between 1-3 hours. (Some Committee meetings are held by conference call). Subcommittees meet periodically by conference call for an hour or more. Outside of meetings, subcommittee chairs and other members may do research on rules, draft rule language, provide input on drafting, review stakeholder input to drafts, and prepare General Rule 9 statements.

Requirements:

- Active WSBA members are eligible to apply.
- Members must be able to access and review meeting materials electronically.

Preferred qualifications and skills: Experience with or strong interest in drafting of rules and/or court procedures; willingness to commit time to research, drafting and spirited discussion. *NOTE:* The Committee will be reviewing the [Evidence Rules](#) and [Infraction Rules for Courts of Limited Jurisdiction](#) in 2018-2019 and the [Mandatory Arbitration Rules](#), [Civil Rules for Superior Courts](#) and [Civil Rules for Courts of Limited Jurisdiction](#) in 2019-2020. Familiarity and experience with at least two of these rule categories is highly desirable.

Benefits: The Committee offers members a great opportunity to make a difference in the administration of justice, meet a wide range of practitioners, and learn how the rule making process works.

Reimbursement policy: This is an unpaid volunteer position. Reasonable travel expenses may be reimbursed per the WSBA Expense Reimbursement Policy.

Selection and appointment process: Applications are reviewed by a team including the chair, staff liaison and BOG liaison. Recommendations are made to the Board of Governors Nominations Committee, which makes the appointments.

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For further information: See www.wsba.org/Legal-Community/Committees-Boards-and-Other-Groups/court-rules-and-procedures-committee.

How to apply: See instructions at www.wsba.org/joincommittee. Questions about the application? Email barleaders@wsba.org.