

## **Disciplinary Selection Panel Volunteer Position Description**

The Disciplinary Selection Panel makes recommendations to the WSBA Board of Governors for appointment, reappointment, and removal of Disciplinary Board members, Hearing Officers, the Chief Hearing Officer, and Conflicts Review Officers.

**Position overview:** Panel members review applications, interview applicants, and meet to make recommendations starting in February and ending in April. Appointment is for a 3-year term. Members are eligible to re-apply for an additional 3-year term.

**Time commitment:** The time commitment varies according to the number of applications received. The Panel is active February through April to review applications and may conduct telephone interviews with applicants. Members attend one in-person meeting at WSBA's office in Seattle in early to mid-April which may be followed by additional telephone meetings.

- Estimated in-person meeting time: 5 hours
- Estimated meeting preparation time: 5-10 hours (dependent on number of applications received)
- Total estimated time per year: 10-20 hours

**Requirements:** Applicants must be former Chairs of the Disciplinary Board, current or former Hearing Officers, or former public members of the Disciplinary Board.

**Preferred qualifications and skills:** Applicants must have knowledge of the lawyer discipline system and the different roles a Disciplinary Board member, Hearing Officer, Chief Hearing Officer and Conflicts Review Officer has in the discipline system.

**Benefits:** Meet other volunteers who have been involved in the discipline system.

**Reimbursement policy:** This is an unpaid volunteer position. Reasonable travel expenses may be reimbursed per the WSBA Expense Reimbursement Policy.

**Selection and appointment process:** The Panel is appointed by the Supreme Court, upon recommendation by the WSBA Board of Governors.

**For further information:** See [www.wsba.org/for-legal-professionals/professional-discipline](http://www.wsba.org/for-legal-professionals/professional-discipline); contact Allison Sato at [allisons@wsba.org](mailto:allisons@wsba.org).

**How to apply:** See instructions at [www.wsba.org/joincommittee](http://www.wsba.org/joincommittee). Questions about the application? Email [barleaders@wsba.org](mailto:barleaders@wsba.org).