

WSBA Young Lawyer Liaison to Solo and Small Practice Section Volunteer Position Description

The WSBA Young Lawyer Liaison (Liaison) to Sections Program creates an opportunity for a WSBA section and new or young lawyers to focus on strengthening the connection between a specific section and the new and young lawyer community. In collaboration with the section, Liaisons bring their perspective and connections to building educational programming, events, and other section activities tailored to new and young lawyer members.

Position overview:

Responsibilities include:

- Be prepared to provide report on Washington Young Lawyers Committee (WYLC) activities at each executive committee meeting
- Work with WSBA New Member Education programs on behalf of the section
- Recruit new and young attorneys to join the section
- Collaborate with other executive committee members to plan social functions
- Collaborate with other executive committee members to plan mini or full CLE seminars
- Collaborate with other executive committee members to plan mentorship events
- Participate in section subcommittees

The Liaison will serve as a non-voting advisory member of the section's executive committee.

Time commitment:

- Appointment is for an interim term, beginning on appointment and ending September 30, 2020.
- Liaisons are expected to attend an onboarding orientation with WSBA staff prior to appointment start date.
- Attend section executive committee meetings, and additional meetings as needed.
- There is an estimated additional 1-3 hours of section work per month.

Requirements: Liaisons must meet the WSBA young lawyer criteria on the start date of their term. Active members of the Bar shall be considered "young lawyers" until whichever occurs later:

- the last day of December of the year in which the member attains the age of 36, years, or
- until the last day of December of the fifth year after the year in which such member was first admitted to practice in any state.

While serving in this position, Liaisons must be a member of the section (section membership dues will be paid for by WSBA New Member Programs).

Preferred qualifications and skills:

- Dependability and accountability
- Collaboration and team work



- Problem-solving ability
- Experience volunteering with the section
- Experience developing new lawyer programs or benefits
- Connection to local YLD or other new lawyer networks

Benefits:

- Helping shape new lawyer programming within WSBA sections
- Leadership development
- Networking
- Increased knowledge of and access to WSBA resources for new lawyers
- Membership to Taxation Section at no cost to the Liaison

Reimbursement policy: This is an unpaid volunteer position. The section will reimburse the Liaison's expenses for participating on the executive committee and in events on a case-by-case basis with prior approval of executive committee or for traveling to the Liaison orientation.

Selection and appointment process: The section executive committee reviews applications and selects a preferred and alternate candidate for appointment to the Liaison position.

For more information: See <https://www.wsba.org/for-legal-professionals/new-members/wsba-young-lawyer-liaisons-to-sections>

How to apply: Visit the [WSBA Young Lawyer Liaisons to Sections webpage](#) to apply. Applications will be accepted on a rolling basis until the position has been filled. Questions about the application? Email newmembers@wsba.org.