

Law Clerk Board
Public Agenda
December 5, 2025
Washington State Bar Association
Virtual Meeting
9:00 a.m. to 12:45 p.m.

Public Session 9:00 a.m. – 9:45 a.m.

| | | | |
|--------|-------------------------------|-----------------|------------|
| 5 min | Welcome and Introductions | Christell Casey | Discussion |
| 2 min | Review October Public Minutes | Christell Casey | Action |
| 10 min | Outreach and Updates | Kat Skinner | Discussion |
| 10 min | Public Comments | Christell Casey | Discussion |
| 5 min | Jurisprudence List Review | Christell Casey | Discussion |
| 5 min | AI Policy Workgroup | Kat Skinner | Discussion |
| 15 min | NextGen Bar Exam | Kat Skinner | Discussion |

Executive Session 9:45 a.m. – 10:00 a.m.

| | | | |
|--------|-------------------------------------|-----------------|--------|
| 2 min | Review October Confidential Minutes | Christell Casey | Action |
| 10 min | Law Clerk Requests | Christell Casey | Action |
| 5 min | Application Review | Christell Casey | Action |

Executive Session Continued - Evaluations 10:00 a.m. – 12:45 p.m.

Program and Volunteer Information on [WSBA.org](https://wsba.org)

NEXT LAW CLERK BOARD MEETING: February 6, 2025 – In-Person



**WASHINGTON STATE BAR ASSOCIATION
LAW CLERK BOARD**

Public Minutes
October 3, 2025

Law Clerk Board (Board) Members in Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> Christell Casey, Chair | <input checked="" type="checkbox"/> Jaime Cumming |
| <input checked="" type="checkbox"/> Tracy Finnegan | <input checked="" type="checkbox"/> Ling Zhuang |
| <input checked="" type="checkbox"/> Jack Range | <input type="checkbox"/> Sarah Propst |
| <input type="checkbox"/> John Meyers | <input checked="" type="checkbox"/> Annemarie Weiss |
| <input checked="" type="checkbox"/> Leone Reinbold | <input checked="" type="checkbox"/> Gary Epperley |

Staff and others in attendance for some or all the meeting

Cathy Biestek, Managing Regulatory Counsel and Katherine Skinner, Law Clerk Program Lead were also in attendance.

Public Session

Approval of Meeting Minutes

The August 8, 2025, public meeting minutes were approved.

Outreach and Updates

Christell provided an update about presenting the suggested changes to the APR 6 rules and Law Clerk Program Regulations to the Board of Governors on September 26th. Noting that the BOG approved the Regulations and that Katherine will work on submitting the GR9 package for the APR 6 suggested changes.

Katherine noted that these approved changes became effective as of September 26th and is drafting email communications to inform law clerks and tutors of these updates. Katherine also outlined the three key changes:

1. Remote & Hybrid Office Arrangements
2. Casebook requirements: Changed from “must choose casebooks in Washington” to “casebooks approved by the BOG.”
3. Tutor responsibilities: Tutors are now explicitly required to provide written comments on exams.

Fiscal Year Board Orientation

Katherine provided a brief orientation for the Board, covering Board and liaison responsibilities and information regarding expense reports.



Law Clerk Board Calendar

Katherine provided the Board with the current fiscal year calendar and highlighted the ongoing challenge of scheduling law clerk evaluations in a timely manner while also ensuring that regular Board business is addressed. In response to this issue, the Board engaged in a discussion and voted to extend the duration of future meetings by 30 to 45 minutes as needed, beginning with the next meeting in December. This adjustment is intended to help accommodate the evaluation schedule and reduce the existing backlog.

Additionally, the Board requested that Katherine include a discussion item on the December agenda to revisit the structure and duration of Board meetings moving forward.

Executive Session

Approval of Meeting Minutes

The August 8, 2025, confidential meeting minutes were approved.

Requests

The Board approved two requests for a leave of absence

The Board denied one jurisprudence book request for not being substantially related to the practice of law:

- “Saving the Family”

The Board approved two fourth year proposals:

- Law
- Employment Law

The Board deferred one fourth year proposal, requesting more information about the course outline and materials:

- Legal Writing

Applications

The Board approved seven applications for enrollment in the Law Clerk Program beginning when the final confirmation letter is sent.

The Board conditionally approved one application for enrollment in the Law Clerk Program pending an interview and recommendation.

Evaluations

- The Board conducted six first-year evaluations and approved continuation in the program upon successful completion of all remaining first year coursework and book reports.



- The Board conducted four fourth-year evaluations and approved completion of the program upon successful completion of all remaining fourth-year coursework and book reports

Respectfully Submitted,
Katherine Skinner, Law Clerk Program Lead

DRAFT



Outreach and Updates

| Program Data as of 12.03.2025 |
|--|
| Enrolled: 136 |
| Current and upcoming number of applications: 20 |
| Current applications for consideration: 13 |
| Outreach and Updates |
| GR9 – Suggested APR 6 changes sent to supreme court Law Clerk Board Size Increase Law Clerk Graduate Reception – Save the date! Meeting with the Deans Law as a Ladder |



Law Clerk Program

NextGen Uniform Bar Examination (UBE)

Overview

The NextGen UBE is a redesigned bar examination developed by the National Conference of Bar Examiners (NCBE) to better reflect the skills and knowledge required for modern legal practice. It will be administered in Washington state starting July 2026 and includes updated content scope and scoring methodology.

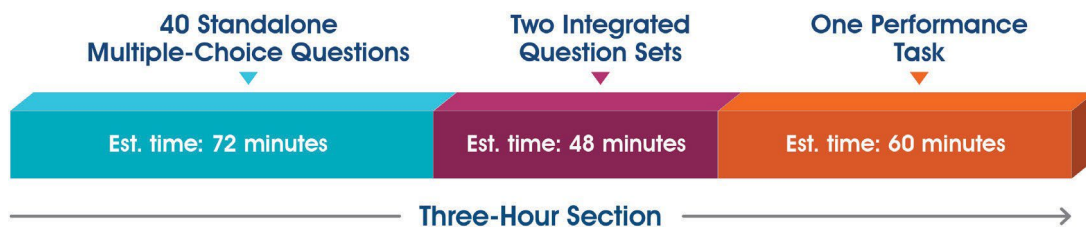
This information sheet summarizes the “Official Examinees’ Guide to the NextGen UBE, July 2026-February 2027”: [ncbex.org/ NCBE-NextGen-UBE-Examinees-Guide](https://ncbex.org/NCBE-NextGen-UBE-Examinees-Guide)

Exam Structure and Timing

- Three sections
- Three hours each
- Administered over one and a half days



Each NextGen exam section contains a combination of standalone multiple-choice questions, integrated question sets, and performance tasks. In each three-hour section, the questions are arranged in the following order:



Based on research to date, the expectation is that you will typically take

- 1.8 minutes per standalone multiple-choice question;
- 24 minutes per integrated question set; and
- 60 minutes per performance task.

Law Clerk Program

NextGen Uniform Bar Examination (UBE)

NextGen vs. Legacy UBE

| | Legacy UBE | NextGen UBE |
|---------------------------------------|--|--|
| Administration Dates | Administered twice yearly, on the last Tuesday and Wednesday of February and July | Administered twice yearly, on the last Tuesday and Wednesday of February and July |
| Exam Length | Twelve hours over two days | Nine hours over 1.5 days |
| Administration Locations & Proctoring | Exam given at jurisdiction-managed and proctored testing sites | Exam given at jurisdiction-managed and proctored testing sites |
| Exam Delivery | Printed materials; Scantrons used for multiple-choice questions, examinees' laptops used to write essay and performance task assignments | Fully computer-based exam; examinees test using their own laptops and NCBE's secure testing browser |
| Cost | Jurisdiction application fee plus exam software fee (typically between \$90 and \$150) | Jurisdiction application fee plus exam software fee (\$149) |
| Test Accommodations | Jurisdictions make accommodations decisions | Jurisdictions make accommodations decisions; exam software is designed to reduce the need for some accommodations requests |
| Scoring & Grading | Multiple-choice questions are graded by NCBE, written responses are graded by your jurisdiction; scores are reported by your jurisdiction | Multiple-choice questions are graded by NCBE, written responses are graded by your jurisdiction; scores are reported by your jurisdiction |
| Score Portability | Produces portable score for transfer to participating jurisdictions | Produces portable score for transfer to participating jurisdictions |
| Question Types | Multiple-choice questions, essays, performance tests | Multiple-choice questions, integrated question sets, performance tasks |
| Subject Matter | <p>Legal knowledge: business associations, civil procedure, constitutional law, contract law, criminal law, evidence, real property, torts</p> <p>Legal skills: issue spotting, legal analysis and reasoning, factual analysis, communication, organization and management of a legal task, recognizing and resolving legal dilemmas</p> <p>Note: Effective with the July 2026 bar exam, the following areas will no longer be tested on the MEE portion of the legacy UBE: conflict of laws, family law, trusts and estates, and secured transactions. For information on the content of the legacy UBE, visit ncbex.org/exams/ube/about-ube.</p> | <p>Legal knowledge: business associations and relationships, civil procedure, constitutional law, contract law, criminal law and constitutional protections of accused persons, evidence, real property, torts</p> <p>Legal skills: legal research, legal writing, issue spotting and analysis, investigation and evaluation, client counseling and advising, negotiation and dispute resolution, client relationship and management</p> |

Law Clerk Program
NextGen Uniform Bar Examination (UBE)

Question Types

1. Standalone Multiple-Choice Questions (49% of total score)

- Formats:
 - Select 1 of 4 options
 - Select 2 of 6 options (partial credit available)
- Volume: 120 total questions (40 per section)
- Focus: Test 8 Foundational Concepts and Principles (some questions may test more than one)
- Design: Each question is independent
- Timing: ~1.8 minutes per question

2. Integrated Question Sets (21% of total score)

- Formats:
 - Drafting sets: medium-answer questions
 - Counseling sets: multiple-choice & short-answer
- Volume: 6 total sets (2 per section)
- Focus: Apply Foundational Skills in realistic legal scenarios
 - May include non-Foundational law areas and legal resources (e.g., statutes, depositions)
- Scoring: Partial credit available
- Timing: ~24 minutes per set

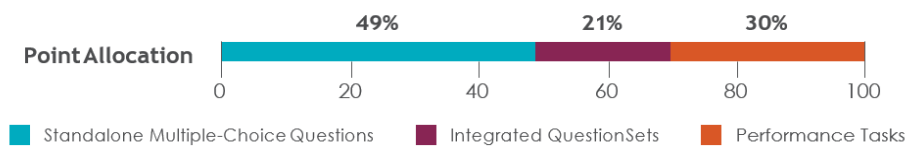
3. Performance Tasks (30% of total score)

- Formats:
 - Standard: one long-form writing task
 - Legal Research: multiple-choice & short/medium writing
- One performance task per section, three tasks total
- Focus: Real-world legal tasks using a provided case file and library
- Scoring: Partial credit available
- Timing: ~1 hour per task

Scoring Framework

The NextGen UBE uses a 500–750 scale. In November 2025, the WSBA Board of Governors (BOG) approved sending a request to the Washington Supreme Court to amend APR 4(d)(1) and set the pass score for the NextGen UBE at 616. See [WSBA BOG November meeting materials](#), at page 180.

Standalone multiple-choice questions make up 49%, integrated question sets make up 21%, and performance tasks make up 30% of the overall exam score.



Law Clerk Program

NextGen Uniform Bar Examination (UBE)

Resources

[NextGen UBE on the NCBE Website](#)

[NextGen Bar Exam Content Scope](#)

[Guidance Brief on the Recommended NextGen UBE Passing Score Range](#)

[Official Study Aids](#)