

ENROLLMENT FORM DEADLINE

Enrollment forms must be received in the WSBA office by **September 1**.

ENROLLMENT FORM CHECKLIST

- A complete, original Enrollment Form for Limited License Legal Technician Family Law Courses. Please keep a copy for your records.

AND

- An original, sealed transcript from an ABA or LLLT Board approved legal studies program.

OR

- A copy of your confirmation email granting you a limited time waiver of the LLLT core education requirements.

Please deliver your completed enrollment form to:

Limited License Legal Technician Board
Washington State Bar Association
1325 4th Ave, Ste 600
Seattle, WA 98101-2539

QUALIFICATIONS FOR ENROLLMENT

You may qualify for enrollment in one of two ways:

Option 1: Limited Time Waiver Granted

If you were granted a limited time waiver of the LLLT core education requirements under Appendix APR 28 Regulation 4, then you qualify for enrollment in the family law courses.

Option 2: Core Education Prerequisites Complete

If you do not have a limited time waiver then to qualify to enroll in the family law courses, you need to have completed each of the following prerequisite courses at an ABA approved law school, ABA approved paralegal program, or LLLT board approved legal studies program, for the minimum credit amounts listed below:

1. Civil Procedure, minimum 8 credits;
2. Interviewing and Investigation Techniques, minimum 3 credits;
3. Introduction to Law and Legal Process, minimum 3 credits;
4. Legal Research, Writing, and Analysis, minimum 8 credits; and
5. Professional Responsibility, minimum 3 credits.



APPROVED EDUCATIONAL INSTITUTIONS

Make sure the institution you attended for your legal studies courses was an [ABA approved law school](#), [ABA approved paralegal program](#), or LLLT Board approved legal studies program before submitting your Enrollment Form.

ORIGINAL TRANSCRIPTS

If you do not have a limited time waiver, you must provide an original, sealed transcript from each institution where the prerequisite courses were completed. Failure to provide an original transcript will result in rejection of your request to enroll.

CONFIRMATION EMAIL

You will receive an email shortly after filing your enrollment form indicating whether your request to enroll is approved or denied. If your request is denied, there is no appeal process for enrollment. If your request is approved, we will provide you with information on how to enroll in the courses.

FAMILY LAW COURSE INFORMATION

The Family Law Courses are taught over three quarters via live streaming with remote attendance through the University of Washington School of Law's Continuing Education Program. Remaining core legal studies courses may be taken before, during, or after the family law courses.

FREQUENTLY ASKED QUESTIONS

Before completing your enrollment form, please read the LLLT webpage for prospective LLLTs (see www.wsba.org/lllt) so that you are aware of all of the license requirements.

If you have any questions please contact Rachel Konkler, Innovative Licensing Analyst, at LLLT@wsba.org or 206-727-8289.

