

# WASHINGTON STATE BAR ASSOCIATION

To: Board of Governors

From: Budget and Audit Committee

Re: Budget and Audit Committee Recommendations to revise CLE Revenue Sharing Model, set LPO and LLLT License Fees and Client Protection Fund Assessment, and Increase Law Clerk Program Annual Fee

Date: July 19, 2018

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**ACTION:** Approve recommendations of the Budget and Audit Committee to: (1) revise the CLE Revenue Sharing Model (Agenda Item 3.a.2), (2) set LPO and LLLT license fees and Client Protection Fund assessment (Agenda Item 3.a.3), and (3) increase Law Clerk Program Annual Fee (Agenda Item 3.a.4).

- **Agenda Item 3.a.2: Budget and Audit Committee Recommendation to Revise the CLE Revenue Sharing Model**  
On April 26, 2018, the Budget and Audit Committee recommended that the Board of Governors approve proposed revisions to Chapter 10 of the Fiscal Policies and Procedures Manual regarding WSBA CLE and other programs presented in partnership with sections. The Board of Governors considered this recommendation on first reading at the May 17-18, 2018 Board meeting. All materials provided to the Board on first reading are set forth in Attachment A.
- **Agenda Item 3.a.3: Limited Practice Officer (LPO) and Limited License Legal Technician (LLLT) License Fees and Client Protection Fund Assessment**  
On April 26, 2018, the Budget and Audit Committee recommended that, effective FY19, the Board of Governors (1) increase license fees for Active LPOs and LLLTs to \$200, (2) set license fees for inactive LPOs and LLLTs at \$100, (3) require active LLLTs to pay a \$30 assessment fee annually, and (4) not require active LPOs to pay any CPF fee. The Board of Governors considered this recommendation on first reading at the May 17-18, 2018 Board meeting. All materials provided to the Board on first reading, and supplemental background information included in the Budget and Audit Committee June 18, 2018 meeting materials, are set forth in Attachment B.
- **Agenda Item 3.a.4: Law Clerk Program Annual Fee**  
On June 18, 2018, the Budget and Audit Committee recommended that the Board of Governors increase the Admission and Practice Rule (APR) 6 Law Clerk program annual fee from \$1,500 to \$2,000. All materials considered by the Committee are set forth in Attachment C.